



**Planning Department**

231 NE Fifth Street ◦ McMinnville, OR 97128  
(503) 434-7311 Office ◦ (503) 474-4955 Fax  
[www.mcminnvilleoregon.gov](http://www.mcminnvilleoregon.gov)

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## Downtown Design Standards & Guidelines Application

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### **Applicant Information**

**Applicant is:**  Property Owner  Contract Buyer  Option Holder  Agent  Other Consultant

Applicant Name Mark Vuong, HD McMinnville LLC Phone 503.926.3084

Contact Name Li Alligood, AICP Phone 503.415.2384  
*(If different than above)*

Address 808 SW Third Ave, Ste 800

City, State, Zip Portland, OR 97204

Contact Email li.alligood@otak.com

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### **Property Owner Information**

Property Owner Name Wild Haven, LLC Phone \_\_\_\_\_  
*(If different than above)*

Contact Name Phillip Frischmuth Phone \_\_\_\_\_

Address 14770 NW Wild Haven Ln

City, State, Zip McMinnville, OR 97128

Contact Email \_\_\_\_\_

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### **Site Location and Description**

*(If metes and bounds description, indicate on separate sheet)*

Property Address 619 NE 3rd Street

Assessor Map No. R4 - 4201, 4300 (portion), WM-4500 Total Site Area 18,000 sf

Subdivision Rowland's Addition Block 7 Lot 7

Comprehensive Plan Designation Commercial Zoning Designation C-3

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This request is for a:

**Design Review**

**Design Waiver**

1. Attach a written narrative that describes:

- A. The proposed project in detail, including descriptions of the architectural features and building materials being used;
- B. How the project meets the applicable downtown design standards and guidelines;
- C. How the project meets the historic preservation standards and guidelines (if applicable); and
- D. How the project will fit into the context of the downtown historic district.

2. As part of this application, is a waiver to the standards and guidelines of Chapter 17.59 being requested? If so, explain in detail how the criteria for waiving a standard or guideline as listed in Section 17.59.040(A) have been met (*attach additional pages if necessary*).\_\_\_\_\_

A waiver is being requested. See narrative for a detailed description.

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In addition to this completed application, the applicant must provide the following:

- A site plan (drawn to scale, with a north arrow, legible, and of a reproducible size). For new construction or for structural modifications show the information listed in page one of the information sheet.
- Building and construction drawings including building elevations of all visible sides.
- A narrative describing the architectural features that will be constructed and how they fit into the context of the Downtown Historic District.
- Photographs of the subject site and adjacent property.
- Other information deemed necessary by the Planning Director.

I certify the statements contained herein, along with the evidence submitted, are in all respects true and are correct to the best of my knowledge and belief.

Digitally signed by Li Allgood, AICP  
DN: C=US, E=li.allgood@otak.com,  
O="Otak, Inc.", OU=Portland Planning &  
Design, CN="Li Allgood, AICP"  
Date: 2022.07.20 18:42:15-0700'

Applicant's Signature

July 20, 2022

Date

Property Owner's Signature

7/28/22

Date