



**Planning Department**  
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Date Received	8-9-22
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## Downtown Design Standards & Guidelines Application

### Applicant Information

Applicant is:  Property Owner  Contract Buyer  Option Holder  Agent  Other Consultant

Applicant Name Mark Vuong, HD McMinnville LLC Phone 503.926.3084

Contact Name Li Alligood, AICP Phone 503.415.2384  
*(If different than above)*

Address 808 SW Third Ave, Ste 800

City, State, Zip Portland, OR 97204

Contact Email li.alligood@otak.com

### Property Owner Information

Property Owner Name Wild Haven, LLC Phone \_\_\_\_\_  
*(If different than above)*

Contact Name Phillip Frischmuth Phone \_\_\_\_\_

Address 14770 NW Wild Haven Ln

City, State, Zip McMinnville, OR 97128

Contact Email \_\_\_\_\_

### Site Location and Description

*(If metes and bounds description, indicate on separate sheet)*

Property Address 619 NE 3rd Street

Assessor Map No. R4 - WM-4500 <sup>4201, 4300 (portion)</sup> Total Site Area 18,000 sf

Subdivision Rowland's Addition Block 7 Lot 5 and 6

Comprehensive Plan Designation Commercial Zoning Designation C-3

This request is for a:

**Design Review**

**Design Waiver**

1. Attach a written narrative that describes:

- A. The proposed project in detail, including descriptions of the architectural features and building materials being used;
- B. How the project meets the applicable downtown design standards and guidelines;
- C. How the project meets the historic preservation standards and guidelines (if applicable); and
- D. How the project will fit into the context of the downtown historic district.

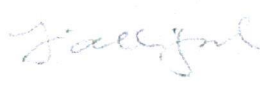
2. As part of this application, is a waiver to the standards and guidelines of Chapter 17.59 being requested? If so, explain in detail how the criteria for waiving a standard or guideline as listed in Section 17.59.040(A) have been met (*attach additional pages if necessary*). \_\_\_\_\_

A waiver is being requested. See narrative for a detailed description.

In addition to this completed application, the applicant must provide the following:

- A site plan (drawn to scale, with a north arrow, legible, and of a reproducible size). For new construction or for structural modifications show the information listed in page one of the information sheet.
- Building and construction drawings including building elevations of all visible sides.
- A narrative describing the architectural features that will be constructed and how they fit into the context of the Downtown Historic District.
- Photographs of the subject site and adjacent property.
- Other information deemed necessary by the Planning Director.

I certify the statements contained herein, along with the evidence submitted, are in all respects true and are correct to the best of my knowledge and belief.

  
\_\_\_\_\_  
Applicant's Signature

Digitally signed by Li Allgood, AICP  
DN: C=US, E=li.allgood@otak.com,  
O="Otak, Inc.", OU=Portland Planning &  
Design, CN="Li Allgood, AICP"  
Date: 2022.07.20 18:42:15-0700'

July 20, 2022

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Property Owner's Signature

7/28/22  
\_\_\_\_\_  
Date