



**CITY OF MCMINNVILLE
PLANNING DEPARTMENT**
231 NE FIFTH STREET
MCMINNVILLE, OR 97128

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**DECISION, CONDITIONS OF APPROVAL, FINDINGS OF FACT AND CONCLUSIONARY FINDINGS
FOR THE APPROVAL OF LEGISLATIVE AMENDMENTS TO THE MCMINNVILLE
COMPREHENSIVE PLAN, CHAPTER X, CITIZEN INVOLVEMENT.**

DOCKET: G 5-17

REQUEST: The City of McMinnville is proposing to amend Chapter X of the McMinnville Comprehensive Plan (Citizen Involvement and Plan Amendment) to appoint the Planning Commission as the Committee for Citizen Involvement and to establish a structure to appoint special advisory boards and ad-hoc committees for land-use and planning matters as deemed appropriate.

LOCATION: N/A

ZONING: N/A

APPLICANT: City of McMinnville

STAFF: Heather Richards, Planning Director

HEARINGS BODY: McMinnville Planning Commission

DATE & TIME: August 17, 2017. Meeting held at the Civic Hall, 200 NE 2nd Street, McMinnville, Oregon.

HEARINGS BODY: McMinnville City Council

DATE & TIME: September 26, 2017. Meeting held at the Civic Hall, 200 NE 2nd Street, McMinnville, Oregon.

DECISION

Based on the findings and conclusions, the Planning Commission recommends **APPROVAL** of the legislative zoning text amendments (G 5-17) to the McMinnville City Council.

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DECISION: APPROVAL
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City Council: _____
Scott Hill, Mayor of McMinnville

Date: _____

Planning Commission: _____
Roger Hall, Chair of the McMinnville Planning Commission

Date: _____

Planning Department: _____
Heather Richards, Planning Director

Date: _____

Application Summary:

The City of McMinnville is proposing to amend Chapter X of the McMinnville Comprehensive Plan (Citizen Involvement and Plan Amendment) to appoint the Planning Commission as the Committee for Citizen Involvement and to establish a structure to appoint special advisory boards and ad-hoc committees for land-use and planning matters as deemed appropriate.

CONDITIONS OF APPROVAL

None.

ATTACHMENTS

Chapter X, McMinnville Comprehensive Plan, Proposed Text Amendments

FINDINGS OF FACT

1. Goal #1 of the Oregon land use system is citizen involvement. Oregon Administrative Rules (OAR) 660-015-0000(1) requires that each governing body charged with adopting and administering a comprehensive plan shall adopt and publicize a program for citizen involvement that clearly defines the procedures by which the general public will be involved in the on-going land-use planning process.
2. In 1976, the City of McMinnville created a Citizen Advisory Committee with Resolution No. 1976-11 to serve as the Committee for Citizen Involvement.
3. In 1981, the City of McMinnville adopted the McMinnville Comprehensive Plan.
4. In 1985, the City of McMinnville adopted Resolution 1985-1 appointing the Planning Commission as the Committee for Citizen Involvement.
5. Public notification of the public hearing held by the Planning Commission was published in the August 8, 2017 edition of the News Register. No comments in opposition were provided by the public prior to the public hearing.
6. The following Goals and policies from Volume II of the McMinnville Comprehensive Plan of 1981 are applicable to this request:

Citizen Involvement

- GOAL X 1 TO PROVIDE OPPORTUNITIES FOR CITIZEN INVOLVEMENT IN THE LAND USE DECISION MAKING PROCESS ESTABLISHED BY THE CITY OF McMINNVILLE.
- GOAL X 2 TO PERIODICALLY REVIEW AND AMEND THE McMINNVILLE COMPREHENSIVE PLAN TO REFLECT CHANGES IN COMMUNITY CIRCUMSTANCES, IN CITIZEN DESIRES, AND IN THE STATEWIDE GOALS..

Finding: Goals X 1 and X 2 are satisfied by this proposal in that the proposed modifications represent a recent review of the citizen involvement process with the Planning Commission and the City Council and the conclusion was that it was not successful as it could be in terms of engaging representative community demographics and providing opportunities for citizens to participate in long-range planning discussions. The proposed amendments allow for more opportunities for citizens to participate in the long-range planning for the community, encourages the City of McMinnville to make an effort to engage representative demographic profiles in its planning processes, and requires an active evaluation of the citizen involvement program.

HR:sjs