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December 28, 2017

Jian Koid
Double R Products
901 NW E Street
Grants Pass, OR 97526

Re: Variance Request Review (VR 2-17)

Dear Mr. Koid:

This is to advise you that, at a meeting of the McMinnville Planning Commission on Thursday, December 21, 2017, your application for a variance (VR 2-17) to allow for a reduction in setbacks for an electronic changeable copy sign and a reduction in the required clearance from the base of a freestanding sign was presented and carefully studied. The subject property is located at 101 NE Highway 99W and is more specifically described as Tax Lot 4700, Section 16CB, T. 4 S., R. 4 W., W.M.

Based on the material submitted, testimony received, and the review criteria in Section 17.74.110 of the McMinnville Zoning Ordinance, the Planning Commission voted to **APPROVE** your variance request (VR 2-17). Attached is your land-use decision with the Findings of Fact for your records.

Pursuant to the Zoning Ordinance of the City of McMinnville, an application approved by the Planning Commission may be appealed to the City Council within 15 (fifteen) days of the date of this letter. If no appeal is filed with the Planning Department on or before January 12, 2018, the decision of the Planning Commission will be final.

If you have any questions regarding this matter, please feel free to contact me at (503) 434-7330.

Sincerely,

A handwritten signature in black ink that reads 'Chuck Darnell'.

Chuck Darnell
Associate Planner

CD:sjs

c: John Truax, 4221 SW Research Way, Corvallis, OR 97333
Heather Richards, Planning Director

Attachment: *Decision, Findings of Fact and Conclusionary Findings for the Approval of a Variance for a Freestanding Sign at 101 NE Highway 99W. (Docket VR 2-17)*