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October 30, 2018

Terry Hall  
300 W. 1<sup>st</sup> Street  
Newberg, OR 97132

Re: Certificate of Approval (HL 10-18) Request

Dear Mr. Hall:

This is to advise you that, at a meeting of the McMinnville Historic Landmarks Committee on Monday, October 22, 2018, your application for a Certificate of Approval (HL 10-18) to alter a historic landmark was reviewed and studied. The subject historic landmark is located on the property at 219 SE Lincoln Street. The subject property is more specifically described as Tax Lot 5000, Section 21CB, T. 4 S., R. 4 W., W.M.

Based on the material submitted and the testimony received, the Historic Landmarks Committee voted to **DENY** your Certificate of Approval application (HL 10-18). Attached is the land-use decision with the Findings of Fact and Conclusionary Findings to support the Historic Landmarks Committee's decision.

Pursuant to Section 17.65.080(A) of the McMinnville City Code, a decision by the Historic Landmarks Committee may be appealed to the Planning Commission within fifteen (15) days of the date of this letter. If no appeal is filed with the Planning Department on or before November 14, 2018, the decision of the Historic Landmarks Committee will be final.

If you have any questions regarding this matter, please feel free to contact me at (503) 434-7330.

Sincerely,

A handwritten signature in black ink that reads "Chuck Darnell". The signature is written in a cursive, flowing style.

Chuck Darnell  
Senior Planner

CD:sjs

c: Jeff Sauter, 219 SE Lincoln Street, McMinnville, OR 97128  
Heather Richards, Planning Director

Attachment: *Decision, Findings of Fact and Conclusionary Findings of the McMinnville Historic Landmarks Committee for Denial of the Alteration of a Historic Landmark at 219 SE Lincoln Street (Docket HL 10-18)*