

**Planning Commission
Thursday, April 4, 2024
6:30 PM Regular Meeting**

HYBRID Meeting

IN PERSON – McMinnville Civic Hall, 200 NE Second Street, or ZOOM Online Meeting

Please note that this is a hybrid meeting that you can join in person at 200 NE Second Street or online via Zoom

ZOOM Meeting: You may join online via the following link:

<https://mcminnvilleoregon.zoom.us/j/84808603865?pwd=WE03Ukt3bDU5VkUwRUhla1Jnb2w0QT09>

Meeting ID: 848 0860 3865

Meeting Password: 166748

Public Participation:

Citizen Comments: If you wish to address the Planning Commission on any item not on the agenda, you may respond as the Planning Commission Chair calls for "Citizen Comments."

Public Hearing: To participate in the public hearings, please choose one of the following.

- 1) **Written testimony in advance of the meeting** – Email written testimony at any time up to 12 p.m. the day before the meeting to heather.richards@mcminnvilleoregon.gov, that email will be provided to the planning commissioners, lead planning staff and entered into the record at the meeting.
- 2) **In person at the meeting** – Sign up in advance to provide testimony at the meeting by emailing heather.richards@mcminnvilleoregon.gov, or sign up at the meeting by filling out a testimony form found at the entry to the hearing chambers.
- 3) **By ZOOM at the meeting** - Join the zoom meeting and send a chat directly to Planning Director, Heather Richards, to request to speak indicating which public hearing, and/or use the raise hand feature in zoom to request to speak once called upon by the Planning Commission chairperson. Once your turn is up, we will announce your name and unmute your mic.
- 4) **By telephone at the meeting** – If appearing via telephone only please sign up prior to the meeting by emailing the Planning Director, Heather.Richards@mcminnvilleoregon.gov as the chat function is not available when calling in zoom.

----- MEETING AGENDA ON NEXT PAGE -----

The meeting site is accessible to handicapped individuals. Assistance with communications (visual, hearing) must be requested 24 hours in advance by contacting the City Manager (503) 434-7405 – 1-800-735-1232 for voice, or TDY 1-800-735-2900.

*Please note that these documents are also on the City's website, www.mcminnvilleoregon.gov. You may also request a copy from the Planning Department.

Commission Members	Agenda Items
Sidonie Winfield, Chair	6:30 PM – REGULAR MEETING
Dan Tucholsky, Vice Chair	1. Call to Order
Rachel Flores	2. Minutes: <ol style="list-style-type: none"> a. June 1, 2023, (Exhibit 1) b. June 15, 2023, (Exhibit 2) c. July 6, 2023, (Exhibit 3) d. January 4, 2024, (Exhibit 4)
Gary Langenwalter	3. Citizen Comments
Sylla McClellan	4. Public Hearings:
Elena Mudrak	A. <u>Quasi-Judicial Hearing: Administrative Variance (AV 1-24), for a covered, unenclosed patio on property at 1768 NW Woodland Drive, Map & Tax Lot R4418DB 2100 – (Exhibit 5)</u>
Brian Randall	Request: Request for review and approval of an Administrative Variance (AV 1-24) for property located at 1768 NW Woodland Drive, to allow construction of a covered, unenclosed patio, part of which would be located nine feet from the rear property line, plus eaves extending no more than an additional 24 inches.
Beth Rankin	Section 17.54.020(D) of the Zoning Ordinance states, “An unenclosed covered patio or a covered deck enclosed only by railings may be placed in the rear yard of a residence provided that no part is closer than 10 (ten) feet to a rear property line; eaves may extend 24 inches into this setback...”
Vacant – At-Large	Section 17.74.090 of the Zoning Ordinance states, “The Planning Director may grant limited adjustments to the terms of this title as follows:...B. Setbacks: Maximum adjustment of 10 (ten) percent of the required setback.”
	Applicant: Marilu Hernandez, on behalf of property owner Hernandez Marilu 2012 Trust
	5. Commissioner Comments
	6. Staff Comments
	7. Adjournment

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