

**Planning Commission
Thursday, April 18, 2024
6:30 PM Regular Meeting**

HYBRID Meeting

IN PERSON – McMinnville Civic Hall, 200 NE Second Street, or ZOOM Online Meeting

Please note that this is a hybrid meeting that you can join in person at 200 NE Second Street or online via Zoom

ZOOM Meeting: You may join online via the following link:

<https://mcminnvilleoregon.zoom.us/j/89368634307?pwd=MOREY3RVSzFHeFdmK2pZUmJNdkdSZz09>

Meeting ID: 893 6863 4307

Meeting Password: 989853

Public Participation:

Citizen Comments: If you wish to address the Planning Commission on any item not on the agenda, you may respond as the Planning Commission Chair calls for "Citizen Comments."

Public Hearing: To participate in the public hearings, please choose one of the following.

- 1) **Written testimony in advance of the meeting** – Email written testimony at any time up to 12 p.m. the day before the meeting to heather.richards@mcminnvilleoregon.gov, that email will be provided to the planning commissioners, lead planning staff and entered into the record at the meeting.
- 2) **In person at the meeting** – Sign up in advance to provide testimony at the meeting by emailing heather.richards@mcminnvilleoregon.gov, or sign up at the meeting by filling out a testimony form found at the entry to the hearing chambers.
- 3) **By ZOOM at the meeting** - Join the zoom meeting and send a chat directly to Planning Director, Heather Richards, to request to speak indicating which public hearing, and/or use the raise hand feature in zoom to request to speak once called upon by the Planning Commission chairperson. Once your turn is up, we will announce your name and unmute your mic.
- 4) **By telephone at the meeting** – If appearing via telephone only please sign up prior to the meeting by emailing the Planning Director, Heather.Richards@mcminnvilleoregon.gov as the chat function is not available when calling in zoom.

----- MEETING AGENDA ON NEXT PAGE -----

The meeting site is accessible to handicapped individuals. Assistance with communications (visual, hearing) must be requested 24 hours in advance by contacting the City Manager (503) 434-7405 – 1-800-735-1232 for voice, or TDY 1-800-735-2900.

*Please note that these documents are also on the City's website, www.mcminnvilleoregon.gov. You may also request a copy from the Planning Department.

Commission Members	Agenda Items
Sidonie Winfield, Chair	1. Call to Order
Dan Tucholsky, Vice Chair	2. Swear In New Commissioner
Rachel Flores	3. Citizen Comments
Gary Langenwalter	4. Minutes: November 2, 2023 (Exhibit 1)
Sylla McClellan	5. Public Hearings:
Elena Mudrak	A. <u>Quasi-Judicial Hearing: Administrative Variance (AV 1-23), for a reduction to interior side yard setbacks for a townhouse development on property on NW Michelbook Ln between 13th St. and 16th St., Map & Tax Lot R4417DC 03601 – (Exhibit 2)</u>
Meg Murray	Request: Request for review and approval of an Administrative Variance (AV 1-23) to allow for a 10 percent reduction in the required side yard setback to construct a townhouse development on property on NW Michelbook Ln. between 13 th St. and 16 th St., Map & Tax Lot R4417DC 03601. The requested reduction in the side yard setback would result in portions of the Townhouse Development 9 feet from the north (side yard) and south (side yard) property line as opposed to 10 feet.
Brian Randall	Applicant: Vincent Vincer
Beth Rankin	B. <u>Legislative Hearing: Zoning Ordinance Amendment (Docket G 3-23) – (Exhibit 3)</u>
	Request: THE CITY OF MCMINNVILLE IS PROPOSING AMENDMENTS TO CHAPTER 17.58 OF THE ZONING ORDINANCE REGARDING TREES. The proposal would amend provisions of Chapter 17.58 “Trees” of the Zoning Ordinance. The proposal would create categories of “simple” and “complex” permits for major pruning or removal of trees which are subject to Chapter 17.58. Applications for simple permits and major pruning would now be reviewed by staff, while applications for complex permits would continue to be reviewed by the Landscape Review Committee.
	Applicant: City of McMinnville
	6. Action Items - Land Use Extension Request (S 1-21) (Exhibit 4)
	7. Commissioner Comments
	8. Staff Comments
	9. Adjournment

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