



City of McMinnville
Planning Department
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MINUTES

January 18, 2018
Planning Commission
Work Session Meeting

5:30 pm
McMinnville Civic Hall, 200 NE 2nd Street
McMinnville, Oregon

Members Present: Chair Roger Hall, Vice-Chair Zack Geary, Commissioners: Lori Schanche, Erica Thomas, Martin Chroust-Masin, Gary Langenwaller, Erin Butler and Roger Lizut

Members Absent: Susan Dirks

Staff Present: Chuck Darnell – Associate Planner and Heather Richards – Planning Director

1. Call to Order

Chair Hall called the meeting to order at 5:30 pm.

2. Discussion Items:

- **McMinnville Water Master Plan Presentation**

John Dietz, General Manager, explained the McMinnville Water & Light service area. There was no water service outside of the City limits. The last Water Master Plan was developed in 2011. They were looking at developing a resilient water supply with a second source. They produced water 24 hours a day, seven days a week. He described the facilities included in the water system including two reservoirs, tunnels, transmission mains, watershed, and water treatment plant. There was a lot of capacity in the system to provide for future users and growth. It was good quality water. They spent about \$300,000 per year replacing pipe and looked at the City's road replacement plan to coordinate projects. He then discussed the list of projects for the next 20-year planning horizon. He showed drawings and pictures of some of the projects and water facilities. There was an area in the City, Howard's development??, that would be assessed an additional fee for the additional infrastructure needed to serve it.

The Commission asked clarifying questions about the water system and issues that might occur for future development. There was discussion regarding the power service and projects. There was further discussion regarding the redundancy efforts for both water and power.

- **McMinnville Matters Live Launch**

Planning Director Richards reviewed the McMinnville Matters website which would be launched next week. The program would focus on places in McMinnville that mattered to people, and people were encouraged to submit photos and stories. There would be a competition between

the Planning Commission and Historic Landmarks Commission for submissions. The ten great neighborhood principles and staff's scrolls and scribbles would also be included.

Commissioner Thomas announced the Mayor's Awards event on January 30.

3. Adjournment

Chair Hall adjourned the meeting at 6:30 pm.

A handwritten signature in black ink, appearing to read 'Heather Richards', written over a horizontal line.

Heather Richards
Secretary