



# Adopt a Roadway Program

## Permit Application

City of McMinnville  
 1900 NE Riverside Drive  
 McMinnville, Oregon 97128  
 (503) 434-7316

Email: [sean.garrison@mcminnvilleoregon.gov](mailto:sean.garrison@mcminnvilleoregon.gov)

Request (check one)     New     Renew    Application Date: \_\_\_\_\_

*Complete all items, NA if not applicable. Application is not complete until required attachments(s) are included.*

### Applicant Information

Organization or Applicant		Contact Name/Responsible Party
Address		
City	State	Zip Code
Home/Work Phone	Other	Email

### Location Information

Please list three sections of roadway in order of preference. Assignments will be based upon availability and the rules and regulations of the Adopt a Roadway Program.

- |   |   |
|---|---|
| <p>_____ Booth Bend Rd (Hwy 99W to Hwy 18 Overpass)</p> <p>_____ Riverside Dr (Hwy 99W to Railroad Tracks)</p> <p>_____ Riverside Dr (Lafayette Ave to Miller St)</p> <p>_____ Doran Dr (Hwy 99W to Grandhaven St)</p> <p>_____ Grandhaven St (Doran Dr to Colson St)</p> <p>_____ Hill Rd (2<sup>nd</sup> St to Baker Creek Rd)</p> <p>_____ Baker Creek Rd (Elm St to Shadden Dr)</p> <p>_____ Cumulus Ave Barrier (Kingwood Area)</p> <p>_____ 2<sup>nd</sup> St (Westvale St to Mt Mazama St)</p> | <p>_____ Old Sheridan Rd (Hwy 99W to Cypress Ln)</p> <p>_____ Burnett Rd</p> <p>_____ Ford St (Washington St to College Ave)</p> <p>_____ Davis St (Davis Dip Area)</p> <p>_____ Lafayette Ave</p> <p>_____ Three Mile Ln (Yamhill River Bridge to Cumulus Ave)</p> <p>_____ Cumulus Ave Barrier (Atlantic St to Norton Ln)</p> <p>_____ Stratus Ave Barrier (Norton Ln to Lawson Ln)</p> |
|---|---|

**NOTE:** Maximum number of total participants is 20. All volunteers are required to be 12 years old or older. When participants are 14 years of age or younger, the Group shall furnish minimum supervision of 1 adult to every 4 children (1:4 ratio). Accept responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or guardian. All participants are required to sign a waiver and agree to hold harmless the City of McMinnville and employees from all liability, judgment, costs, expenses and claims growing out of damages or alleged damages of any nature whatsoever to any persons or property arising from the performance or non-performance of roadside work.

The City of McMinnville will install sign(s) for your road segment within 90 days of completing your first clean up. Sign placement, size, content, location and scheduling of installation are at the sole discretion of the City.

**Office use only**

Assigned Roadway	Date	Approved by
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**PLEASE TURN OVER**

### ADOPT-A-ROADWAY STATEMENT OF COMMITMENT

The Adopt-a-Roadway Program is a partnership between the City of McMinnville and citizens of the City to care for a segment of road and participating in making McMinnville a better place to live. Both the City and the individuals or groups adopting the road(s) make a commitment to each other to perform certain activities for keeping the neighborhoods clean and safe.

#### The Adopter agrees to:

- Remove litter along the designated section of a City road for a minimum of two times a year for a minimum of two years.
- Obtain a signed waiver and release form. The organization shall deliver the signed forms(s) to the City of McMinnville Volunteer Coordinator prior to the activity and, as necessary, prior to any subsequent cleanup activity. Only those individuals who have signed the release and disclaimer forms(s) may participate in the cleanup activities. For individuals under the age of 18, a parent or legal guardian must sign the waiver and release form on behalf of such individual.
- Assure that all participants are responsible individuals, and that participating minors are supervised by a parent or legal guardian.
- All volunteers are required to be 12 years old or older.
- When participants are 14 years of age or younger, the Group shall furnish minimum supervision of 1 adult to every 4 children (1:4 ratio).
- Accept responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or guardian.
- Discuss safety precautions with project participants, make sure that participants sign in for each clean up, confirm each participant has a waiver on file, and assure that all borrowed equipment and unused supplies are returned to the Adopt-a-Roadway Program following the completion of each project.
- Schedule clean ups at least one week in advance. Submit clean up report by the end of the month.
- Adhere to all safety guidelines provided, including to avoid potentially hazardous items such as heavy objects, car batteries, needles, animal bodies or any other object that appears to be questionable.
- Appoint or select an authorized representative to serve as the spokesperson/coordinator. If the spokesperson/coordinator changes the Group will assume responsibility to inform the new representative of the Adopt-a-Roadway Program requirements and update their contact information with the City of McMinnville.

#### The City agrees to:

- Provide and install up to two Adopt-a-Roadway signs (one for each direction of traffic) with the Adopter's name on each sign, within 90 days after the first cleanup has been completed.
- Provide the necessary safety equipment (e.g. litter bags, safety vests etc.), written safety instructional material and remove the filled litter bags from the project site area.

**I have read and reviewed this agreement and attachments and understand the terms of our participation. The undersigned agrees that the work will be done in accordance with the City of McMinnville and Regulations and participation is subject to inspection and approval.**

ATTACHMENTS:

PROGRAM INFORMATION  
STATEMENT OF COMMITMENT

GETTING STARTED  
SAFETY PROCEDURES

LIABILITY WAIVER

\_\_\_\_\_  
Adopter

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of McMinnville

\_\_\_\_\_  
Date