



McMinnville Senior Center
 2250 NE McDaniel Lane
 McMinnville, OR 97128
 (503)435-0407
 www.mcminnvilleoregon.gov

**ALCOHOL SERVICE REQUEST AND AGREEMENT
 POLICIES, ACKNOWLEDGEMENT, AND AGREEMENT FOR ALCOHOL SERVICE**

All requests for the service of alcohol must be submitted to and approved by the Facility Manager. Applicants submitting an alcohol service request are responsible for meeting all requirements of the State of Oregon Liquor Control Commission (OLCC). “Hard” liquor will **NOT** be served at the McMinnville Senior Center. Applicants must be twenty-one (21) years of age or older and must be present at the function for which request is submitted and during which time alcohol service is approved. Approval of such a request will be limited to the following:

1. Wine, beer, and/or champagne beverage following weddings, concerts, plays, conventions, etc., with service of said beverage limited to two (2) hours in duration;
2. Service period must end at least one (1) hour prior to the event ending time (i.e. if the event ends at 11:00 p.m. alcohol service must end no later than 10:00 p.m.);
3. Wine tasting events during which the service of wine is limited to “tasting” quantities;
4. Wine, beer, and/or champagne beverage as part of a sit-down dinner event (exclusive of “finger” food buffets);
5. Wine, beer, and/or champagne at a pre-dinner social reception, the service of which is limited to one (1) hour preceding sit-down dinner;
6. When beer is served from a keg, it must be served by an adult (21 years of age or older) throughout the duration of the specified service period (see below); no “open” kegs allowed.
7. No hard liquor, no red punches, no red wine shall be served in the McMinnville Senior Center.

Having read and clearly understood the above alcohol service policies for the McMinnville Senior Center, I hereby submit the following request for alcohol service:

APPLICANTS NAME (print): _____ AGE: _____

STREET ADDRESS: _____ CITY: _____

HOME PHONE: _____ WORK PHONE: _____

Will there be a formal sit down dinner served at the function? _____ YES _____ NO

Beverage(s) to be served: _____

Service Period: _____ (_____ AM _____ PM) until _____ (_____ AM _____ PM)

In submitting this request, I acknowledge and agree to maintain service limits as outlined in items one (1) through seven (7) above. Alcoholic beverages will not be served to minors, and alcoholic beverages will only be served during the service period indicated above. I also understand that I am solely responsible for the behavior of all individuals attending this event and agree to promptly respond to problem behaviors (intoxication, rowdiness, etc.) when they occur and/or when directed by City of McMinnville staff. I further understand and agree that any violation of this agreement may result in forfeiture of rental deposit(s) and immediate termination of function.

APPLICANTS SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE: _____