

STORMWATER/WASTEWATER PROJECT ADVISORY COMMITTEE

March 13, 2024

Location: McMinnville Water Reclamation Facility, Conference Room
3500 NE Clearwater Dr, McMinnville, OR 97128
Date/Time: March 13, 2024, 12:00 PM-3:00 PM
Contact: Chip Ullstad, PE, Engineering Project Manager

AGENDA

Introductions	Leland Koester	12:00 PM – 12:05 PM
Overview/Agenda	Chip Ullstad	12:05 PM – 12:10 PM
Pending policy questions	All	12:10 PM - 1:10 PM
<ul style="list-style-type: none">▶ Overall recommendation re: adoption of a stormwater utility▶ Revenue sources▶ Minimum fund reserve▶ Phasing, cash flow and rate survey update		
Policy issues previously reviewed by the committee: All		1:10 PM – 2:10 PM
<u>Financial:</u>		
<ul style="list-style-type: none">▶ Revenue requirements▶ Risk management▶ Stormwater Master Plan Update▶ Franchise fee deferral▶ Assistance to low-income households		
<u>Rate Structure:</u>		
<ul style="list-style-type: none">▶ Single family residential rate▶ Multifamily/Commercial/Industrial/Institutional rate▶ Billing for city and McMinnville Water and Light properties▶ Shift to a tiered residential rate structure▶ Administrative appeal▶ Discounts/credits		
<u>Billing:</u>		
<ul style="list-style-type: none">▶ Coordination with MWL▶ Minimum impervious areas for non-residential customers▶ Rounding for non-residential customers		
Process for April 17, 2024, CC work session	All	2:10 PM – 2:30 PM
Schedule review / Next Steps	Chip Ullstad	2:30 PM – 2:40 PM