



PLANNING DEPARTMENT, 231 NE Fifth Street, McMinnville, Oregon 97128
www.mcminnvilleoregon.gov

McMinnville Historic Preservation Awards Nomination Form 2018

The City of McMinnville Planning Department and Historic Landmarks Committee are currently accepting nominations for the 2018 McMinnville Historic Preservation Awards.

Nomination forms must be completed and submitted to the Planning Department **no later than April 20, 2018**. Nomination forms can be emailed to Chuck Darnell at the email address provided below, or can be submitted in person to the Planning Department offices at the Community Development Center (231 NE 5th Street, McMinnville, OR 97128).

For more information about this program, please contact Chuck Darnell, Associate Planner, at 503-434-7330 or by email at: chuck.darnell@mcminnvilleoregon.gov

Program Overview

With grant funding awarded through the 2017-2018 Certified Local Government (CLG) Program from the State Historic Preservation Office (SHPO) and National Park Service (NPS), the City of McMinnville Planning Department and Historic Landmarks Committee are establishing an annual McMinnville Historic Preservation Awards program.

The awards will acknowledge and honor outstanding historic preservation efforts that have been undertaken in the City of McMinnville. The awards may be provided to property owners that completed historic preservation projects (such as remodeling, restoration, or reconstruction), but can also be provided to individuals that are particularly committed to or involved in historic preservation efforts in the community.

Awards will be announced and presented at a City Council meeting during Historic Preservation Month, which is celebrated in May of each year.

The following guidelines shall apply to nominations:

- Historic preservation projects (such as remodeling, restoration, or reconstruction) may be for residential or commercial buildings or properties.
- Buildings or properties must be located within the McMinnville city limits.
- Buildings or properties do not need to be listed on the National Register of Historic Places or the City's Historic Resources Inventory to be nominated for an award. However, the potential listing of a building on the national or local inventory will be considered during the review of nominations.
- Projects must have been completed between 2012 and 2018 (up to April 20, 2018).
- Historic preservation projects must be consistent with the historic preservation design standards and guidelines in the McMinnville Zoning Ordinance. The nominator must demonstrate the historical aspects of the project through narrative, photographs, or other materials.
- For an individual or organization to be considered for an award, the nominator must demonstrate how the individual or group has been actively involved in historic preservation efforts.

All nominations will be reviewed by an award selection committee, composed of a member of the Historic Landmarks Committee, a member of the City Council, and Planning Department staff. Awards will be presented at the City Council meeting on May 8th, 2018.

Nominee Information

Name of individual, group, or property being nominated:

Address of property being nominated:

Nominator Information

Name

Address

Phone

Email

Use the space below to describe one of the following:

(a) The historic preservation project in detail. Please describe how the project is consistent with the historical character of the building or the surrounding historical area. Also describe how the building is significant to McMinnville’s history.

(b) The historic preservation efforts of an individual or organization and how this work has significantly and positively impacted the ongoing historic preservation of McMinnville.

(Attach additional pages if necessary)

In addition to this completed nomination form, the applicant must provide the following:

- If applicable, photographs or other materials showing the building both before and after the historic preservation project.*